

International Falls 4th of July  
c/o 426 3<sup>rd</sup> Street  
International Falls, MN 56649  
218.341.0880 after 5:00 P.M.

Dear Vendor,

The City of International Falls is excited to announce the 2022 July 4<sup>th</sup> celebration! Our records indicate that you have participated, requested information, or would be a great addition.

If you want to participate, please, fill out the application and mail it with your entry fee prior to June 27, 2022 to reserve your favorite site. The 2022 entry fees are:

<b>In Smokey Bear Park:</b>	<b>South side of street – City Square/Fire Hall:</b>
\$150 for profit & non-profit organizations	\$25 for crafts, home party, information

Make checks payable to International Falls 4<sup>th</sup> of July and mail to 4<sup>th</sup> of July Commission, c/o Becky Roeder, 426 3<sup>rd</sup> Street, International Falls, MN 56649.

Set-up begins after 1:00 P.M. on Saturday, July 2<sup>nd</sup>, and continues until 12:00 P.M. (noon) on Sunday, July 3<sup>rd</sup>. You may open Saturday afternoon/evening, however, keep in mind set up continues until noon on Sunday. The advertised hours of operation are 12:00 P.M. (noon) to 11:30 P.M. Sunday, July 3<sup>rd</sup> and 11:00 AM to 4:00 P.M. on Monday, July 4<sup>th</sup>. Your booth must remain in place until 4:00 P.M. A map attached to the beer garden fence will have spaces marked for those who are registered and paid.

**All personal vehicles must be removed from city property and off the lawn by 12:00 P.M. (noon) on Sunday, July 3, 2022 (following set-up).**

This celebration is family oriented. The July 4<sup>th</sup> committee asks that this be taken into consideration in personal attire, the presentation of your booth, and the signage you use. **Banned items include spray paint, weapons, and knives.** A permit from the City of International Falls is required for selling any legal fireworks, and these fireworks may not be used on City property.

Thank you for your interest in the International Falls July 4<sup>th</sup> celebration. We look forward to working with you.

On behalf of the International Falls 4<sup>th</sup> of July Commission

*Becky Roeder*

Encl: Return envelope  
Minnesota Electrical Wiring Notice

**APPLICATION AND PAYMENT FOR  
INTERNATIONAL FALLS  
2022 JULY 4<sup>TH</sup> CELEBRATION BOOTH**

Name:

Address:

Telephone:

Item(s) being sold:

Need electricity:     ☐ No            ☐ Yes     ☐ 240 amps or   ☐ 120 amps

Electricity is available in Smokey Bear Park only

No potable water is available on site

Entry fee status:   Private for profit (\$150)   Non-profit (\$150)   Crafts, etc. (\$25)

Requested site: \_\_\_\_\_  
(Will be assigned upon full payment and in the order received.)

Amount enclosed:     \$\_\_\_\_\_

**In Smokey Bear Park:**

- \$150 for private for-profit organizations
- \$150 for non-profit organizations

**South side of street – City Square/Fire Hall:**

- \$25 for crafts, home party, informational booths. Please, **no parking on the city lawn** after set-up. Parking is available behind the Library or Union Hall.

This form and payment are due by June 27, 2022. Questions may be directed to Becky Roeder at cell phone number: 218.341.0880 after 5:00 P.M. or leave a message. Spaces will be assigned in the order payment is received

Make checks payable to **International Falls 4<sup>th</sup> of July** and mail to 4<sup>th</sup> of July Commission, c/o Becky Roeder, 426 3<sup>rd</sup> Street, International Falls, MN 56649.

## Electrical Code Rules for Portable & Temporary Electrical Power Distribution

### A summary of rules based on the National Electrical Code – refer to the NEC for additional rules

**110.3 Electrical Equipment.** All electrical equipment must be listed and labeled. Equipment must be installed and used in accordance with the listing. Damaged or defective electrical equipment must be repaired or replaced.

**590.2. Approval.** Temporary wiring methods shall be acceptable only if approved, based on the conditions of use.

**525.21 Disconnecting Means.** A means to disconnect each portable structure from all ungrounded conductors must be provided. The switch must consist of no more than six enclosed switches or circuit breakers and must be located within sight of and within 6 feet of the operator's station. Fuseholders with switches mounted on box covers and switch controlled multioutlet strips are not acceptable as the required disconnecting means. Enclosures for disconnect switches and circuit breakers installed outdoors must be rainproof unless otherwise protected from the weather by location. Where accessible to unqualified persons, the disconnecting means must be lockable.

**525.20 Portable Cords.** Portable cords must be size 12 AWG or larger Type G, PPE, S, SE, SEO, SEOO, SC, SCE, SCT, SO, SOO, ST, STO, STOO, W or other types identified for extra-hard usage and must be of the grounding type. The cord type is printed or embossed on approved cords. Two-wire cords are not allowed. Cables with a "J" in the type designation (such as Type SJT) are junior-hard-service rated and are **not** permitted to be used where subject to physical damage. When used outdoors, all cords must be listed for wet locations and be sunlight resistant, unless they are an integral part of listed portable equipment. All cords must be continuous and contain no splices. Temporary repair of a cord outer jacket must be made with listed repair kits and is subject to approval from the electrical inspector.

**525.20 Mechanical Protection.** Flexible cords and cables laid on the ground must be approved for extra-hard usage, routed and arranged to minimize the tripping hazard and be protected from accidental and physical damage. Where passing through doorways or other pinch points, protection must be provided. Cords and cables may be covered with approved non-conductive mats. Mats must be self-weighted to minimize movement and drape over cords and cables.

**250.114 Equipment Connected by Cord- and Plug.** Exposed metal parts of cord-and-plug-connected equipment must be connected to the equipment grounding conductor. Cords must have a grounding conductor and grounding type attachment plug. Listed double insulated equipment is permitted.

**525.23 Ground-Fault Circuit-Interrupter Protection.** In addition to the 210.8(B) requirements, GFCI protection shall be provided for 125-volt, single phase, 15- and 20-ampere receptacle outlets that are used by personnel for assembly and disassembly, or readily accessible to the general public. Manufactured cord sets incorporating listed ground-fault circuit-interrupter protection for personnel shall be permitted.

**525.23 (D) Receptacles Supplied by Portable Cords.** When GFCI protection is provided by 125-volt, 15- or 20-amp GFCI receptacles, and the branch circuits are supplied by a flexible cord, the GFCI protection must be listed, labeled and identified for portable use (open neutral sensing and protection). This does not apply to GFCI receptacles that are permanently installed in rides or structures even though the ride or structure is supplied by a flexible cord. This also does not apply to feeders that utilize flexible cord.

**525.3, 680.1 Attractions Using Contained Volumes of Water.** Electrical wiring for, and equipment in or adjacent to pools, fountains or contained volumes of water must be installed in accordance with NEC Article 680.

**525.3, 640.1 Audio Signal and Amplification Equipment.** Temporary wiring for public address systems, audio systems and electronic musical instruments must be installed in accordance with NEC Article 640.

**525.21 Portable Wiring inside Tents.** All lamps for general illumination must be protected from accidental contact or breakage by a suitable guard. Overhead lighting must be installed at least 10 feet above ground where it is accessible to the public.

**404.4 Damp Locations.** Switches used outdoors must have weatherproof covers.

**406.9 Receptacles.** Receptacles protected from the weather must have an enclosure that is weatherproof with the receptacle covers closed (in-use cover). An outlet box hood (cover) installed for this purpose must be listed and identified as "extra duty." All 15- and 20-ampere, 125- and 250-volt receptacles used outdoors must be listed as weather-resistant (WR).

**445.14 Protection of Live Parts.** Live parts of generators must not be exposed to accidental contact.

**445.20 Ground-Fault Circuit-Interrupters.** All 125-volt and 125/250-volt, single-phase, 15- and 20-ampere receptacle outlets that are part of a 15kW or smaller portable generator must have listed ground-fault circuit-interrupter protection for personnel.

**250.30 Grounding Electrode.** Generators that do not comply with 250.34 must have a grounding electrode system that complies with Part 3 of Article 250. However, for transient installations it is acceptable to install three ground rods driven at least six feet apart and driven more than four feet into the earth.

**525.11 Multiple Sources of Supply.** Where multiple separately derived systems or services or both supply rides, games, attractions or other structures that are separated by less than 12 feet, all sources must be bonded to the same grounding electrode system.

**525.5 Overhead Clearances.** A clearance of 15 feet in any direction must be maintained from overhead conductors operating at 600 volts or less and any portion of an amusement ride or attraction. No portion of an amusement ride or attraction may be located under or within 15 feet horizontally of conductors operating at over 600 volts.

**240.20 and 240.22 Overcurrent Protective Devices.** Motors and lighting circuits must have separate fuses or circuit breakers. Lighting circuits must be protected at no more than 20 amperes. Motors must be protected at not over 125% of full load current or must be thermally protected. All cords, cables and equipment must be protected from overcurrent by properly sized fuses or circuit breakers.

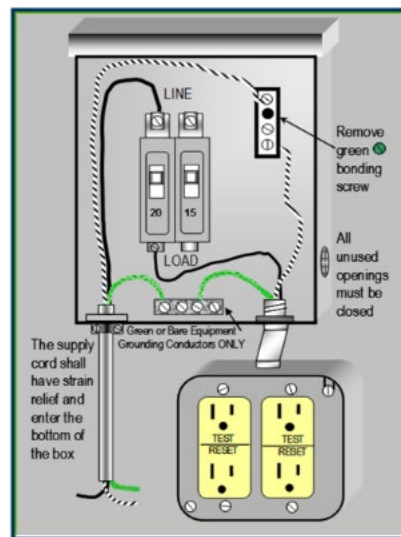
**525.31 Equipment Grounding.** Equipment grounding conductors must be installed with all feeders and branch circuits. Exposed metal parts of electrical equipment must be bonded, and if cord connected, the cord must have an equipment grounding conductor and grounding type attachment plug. Equipment that is listed and labeled as double insulated is permitted. All grounding conductors in an enclosure must terminate in a common grounding bus or lugs. The equipment grounding bar or lug(s) must be secured to the electrical enclosure with screws or bolts used for no other purpose. Approved means must be used to connect equipment grounding conductors to enclosures.

**250.34 Portable Generators.** Generators that supply only loads connected directly to receptacle outlets mounted on the generator and where the equipment grounding terminals of the receptacles are bonded to the generator frame shall not be required to be connected to a grounding electrode system. Marking by the manufacturer must indicate whether or not the generator neutral is bonded to the generator frame.

**250.142 Isolated Neutral or Grounded Conductor.** (*White Conductor*) The neutral conductor must be isolated from the equipment grounding conductor and all metal noncurrent carrying parts beyond the service disconnect or the system bonding jumper at the generator or other separately derived system.

**CAUTION: THIS INFORMATION IS NOT INTENDED TO BE YOUR ONLY ELECTRICAL INFORMATION RESOURCE. ADDITIONAL INFORMATION AND KNOWLEDGE ARE NECESSARY FOR AN ELECTRICAL INSTALLATION THAT COMPLIES WITH THE NATIONAL ELECTRICAL CODE (NEC) AND IS FREE FROM FIRE AND ELECTRIC SHOCK HAZARDS.**

## Examples of temporary portable electrical distribution equipment



### National Electrical Code Article

#### Disconnecting Means

Every concession, game, or similar attraction or unit must have an enclosed fusible disconnect switch or circuit breaker in or adjacent to each exhibitor's space which will disconnect all power



March 28, 2020

Construction Codes and Licensing Division

40

#### Disconnecting Means

- Must be readily accessible, within sight of, and within 6 feet of the operator's station
- Fuse-holders with switches mounted on box covers and switch controlled multi-outlet strips are **NOT ACCEPTABLE**
- Enclosures for disconnects installed outdoors must be rainproof, unless otherwise protected from the weather



March 28, 2020

Construction Codes and Licensing Division

41



# Electrical Inspection Procedures for Portable and Temporary Electrical Power Distribution

## FREQUENTLY ASKED QUESTIONS

### ***1. What is the responsibility of the Department of Labor & Industry?***

The Department has the responsibility for inspection of all electrical wiring and equipment for transient events such as carnivals, circuses, inflatables, festivals, film and TV production sites and road construction projects. Portable generators and power distribution must be inspected at each setup. Each ride, concession or similar unit must be inspected at or before its initial operation each season. Equipment must be in compliance before it is energized and put into use.

### ***2. What is the responsibility of the user?***

Users of portable power distribution systems are responsible for notifying the Department fourteen days before the first engagement or setup in order to permit completion of the inspection, the correction of code violations and re-inspection if necessary.

### ***3. Is inspection of equipment necessary before the unit can be energized or used?***

Equipment must not be energized until it has been inspected and approved.

### ***4. Does the Department of Labor & Industry perform electrical inspections in all areas of the state?***

The Department is the electrical inspection authority statewide, except for certain cities that have made provisions for electrical inspections within their jurisdiction. A list of all electrical inspectors and contact information is available at the Department's website [www.dli.mn.gov](http://www.dli.mn.gov)

### ***5. How do I request an electrical inspection?***

The request for electrical inspection form is completed and the appropriate inspection fee is collected at the time of the inspection.

### ***6. Do I need an inspection every year?***

An initial inspection is required at or before the first setup each season. Portable generators with power distribution systems must be inspected at each setup.

### ***7. Can the inspection be requested and made before the first appearance of the season?***

Inspections of concession trailers or similar units can be arranged in advance by contacting the Department. Inspections can be performed at any mutually agreeable time and location.

### ***8. What if the inspection identifies code violations?***

Identified code violations are documented on an inspection report form and a copy is provided to the user of the equipment. Equipment must be in compliance before it is energized and put into use.

**9. Are there restrictions about who can perform electrical work?**

All on-site electrical wiring including installation, repair and correction of code violations must be performed by licensed electrical contractors. Equipment owners are not allowed to perform any electrical wiring once the equipment is on-site. Persons other than licensed employees of electrical contractors are strictly limited to plugging portable electrical equipment into receptacle outlets.

**10. How is the equipment marked to indicate that it has passed inspection?**

When equipment is in compliance, an inspection sticker is placed on the equipment with the date of inspection and the inspection number. This sticker also has an identification number that is specific to each concession or ride. The owner's copy of the inspection form is another record of compliance, which should be kept with the equipment for the remainder of the season.

**11. In addition to electrical inspections, are mechanical inspections required for amusement rides?**

Amusement rides must be inspected by a level II or III AIMS or NAARSO certified amusement ride inspector in the same calendar year and prior to July 1st or the first operation in Minnesota, whichever is later.

**12. How much does an electrical inspection cost?**

The inspection fee for each generator or source of supply is:

0 to and including 400 amp capacity	\$35
401 to and including 800 amp capacity	\$60
Above 800 amp capacity	\$100

In addition to the generator inspection, there must be an inspection of all feeders and distribution equipment at each setup. This fee is at the \$80 hourly rate with a one-hour minimum charge.

The inspection fee for each amusement ride, device, concession, attraction, or similar unit with a supply is:

up to and including 60 amperes	\$35
over 60 amperes	\$40

In addition to the above fees, inspections made on Saturdays, Sundays, holidays, or after regular business hours will be charged at the \$80 hourly rate with a one-hour minimum charge. If re-inspection of corrections is necessary, there is a \$35 charge for each re-inspection.

**Inspection fees must be paid by check or cash. Credit cards are not accepted.**

**CAUTION: THIS INFORMATION IS NOT INTENDED TO BE YOUR ONLY ELECTRICAL INFORMATION RESOURCE. ADDITIONAL INFORMATION AND KNOWLEDGE ARE NECESSARY FOR AN ELECTRICAL INSTALLATION THAT COMPLIES WITH THE NATIONAL ELECTRICAL CODE (NEC) AND IS FREE FROM FIRE AND ELECTRIC SHOCK HAZARDS.**

## Examples of temporary portable electrical distribution equipment

**NEC 525.23(D) GFCI Protection for Receptacles Supplied by Portable Cords**

Is listed open neutral protection required?

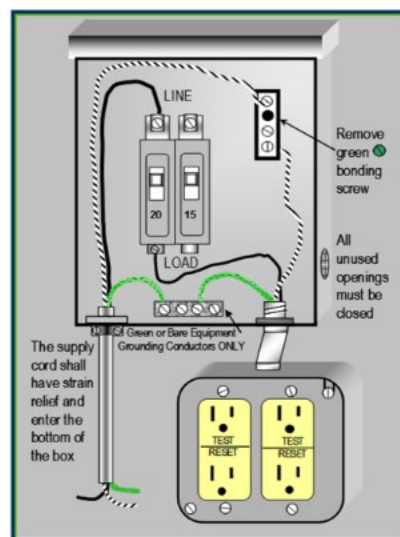
Feeder Cord

Branch Circuit Cord

Feeder Cord

Permanent Branch Circuit Wiring

**m DEPARTMENT OF LABOR AND INDUSTRY**



**National Electrical Code Article**

**Disconnecting Means**

Every concession, game, or similar attraction or unit must have an enclosed fusible disconnect switch or circuit breaker in or adjacent to each exhibitor's space which will disconnect all power

March 28, 2020

Construction Codes and Licensing Division

**Disconnecting Means**

- Must be readily accessible, within sight of, and within 6 feet of the operator's station
- Fuse-holders with switches mounted on box covers and switch controlled multi-outlet strips are **NOT ACCEPTABLE**
- Enclosures for disconnects installed outdoors must be rainproof, unless otherwise protected from the weather

March 28, 2020

Construction Codes and Licensing Division